

MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

December 13, 2023

Board President Ken Wright opened the meeting; calling it to order at approximately 1832 hours with a Roll Call of all Board members present at the Pablo Creek Regional Library. Other Board members/officers present were Vice President Paul Raudenbush, Secretary Brad Radloff, Member David Touring, and Member Josh Reichert. A quorum was established with all five Board members present at the meeting. Also, Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) attended the meeting in person. There were no homeowner(s) from the District attending the meeting which was held in a Community Meeting Room of the Pablo Creek Regional Library at 13295 Beach Boulevard, Jacksonville, FL 32246.

Agenda-Specific Public Comments [Agenda Item 1]-

As a result of a Florida Statute, *public comments of Agenda items only* (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any of the Agenda items from homeowners - no homeowners present.

OTHER AGENDA ITEMS

2. Vote on approval of the Meeting Minutes from the monthly Board meeting of October 11, 2023. It may be important to note that the November Board meeting was cancelled as a matter of a lack of business to tend to (subsequent to completing the dredging activities) and, therefore, the meeting minutes included for approval during this meeting were for the October meeting only.

MOTION: To approve the minutes of the Board meeting held on October 11, 2023, by KWright.

The motion was seconded by PRaudenbush and PASSED unanimously by the Board members present.

3. Treasurer's Report. PRaudenbush provided an update to the Treasurer's Report for this meeting and the District's bank balance [no longer a combined balance bet. two accounts - Wells Fargo and SunTrust - it is now consolidated at Wells Fargo] at \$954,317.03, as of December 13, 2023. There were three new bill(s)/invoice(s) needing approval for payment: 1) \$175.00 to LLW (October legal svcs.), 2) \$215.95 to

PRaudenbush for reimbursement of semi-annual payment to Web.com (for website maint.), and 3) \$175.00 to the FLDEO for its annual fee.

MOTION: To approve all three payment(s) to LLW, PaulR., and FLDEO, as described above, by BRadloff.

Motion was seconded by JReichert and PASSED unanimously by the Board members present.

4. Dredging Status: Any new thoughts/planning/budgeting for future maintenance dredging. There was nothing new to report on dredging status, only that discussions should begin, sometime during the upcoming new year, and should address planning for the next dredging evolution.
5. Status of Reimbursement from City: DTouring indicated that he is preparing for another reimbursement package submittal to the COJ and that should occur soon.
6. Wayne Flowers Retirement/Offer to Advise on Phone. Prior to this meeting Wayne distributed an engagement agreement to continue his assistance with legal representation after he “retires” at the end of this year (12-31-23). The Board briefly discussed the proposal and certain Board members has a couple questions regarding the agreement, which resulted in an adjustment to the payment terms (agreed upon by Wayne at that time and to which he would make the necessary adjustment to the agreement), and ultimately agreed to retaining Wayne after the end of the year.

MOTION: To accept the terms of Wayne Flower’s agreement to provide legal representation for the Board starting in the new year, by JReichert.

Motion was seconded by KWright and PASSED unanimously by the Board members present.

7. Audit Engagement for Y/E 6/30/23.

MOTION: To approve Magers & Associates’ proposal for auditing services for F/Y ending 6/30/23, by KWright.

Motion was seconded by PRaudenbush and PASSED unanimously by the Board members present.

8. Records Management Response re: IOP records destroyed. KWright requested from each Board member a verbal report as to whether any official records had been destroyed for this calendar year. None of the Board members had any destruction of documents to report.
9. Publish Meeting Dates for 2024: Second Wednesday of each month. Some discussion

ensued as to when the meetings should be held, all agreeing that it would not be necessary to hold a meeting every month, now that the first evolution of dredging activities has passed, but ultimately agreed that meeting dates should be published for each and every month of the year to make it easier to just cancel a meeting for which ever months a meeting ends up not being held. A cancellation notice will be posted on the District's website, if so.

10. New Business. A short discussion was held regarding the public records inquiry obtained from Sean Ahern at Manson Construction Co. and their interest in the Districts costs for dredging, etc.

General Public Comment -

There were no other comments from the public at the end of the meeting (comments/questions were taken during the meeting, if any).

Adjournment -

KWright adjourned the meeting at 1851 hrs.

Future Meeting Dates -

Meetings are held on the second Wednesday of the month (6:30 PM), at the "Pablo Creek Regional Library," 13295 Beach Blvd. Jacksonville 32246. **It is recommended to check the District's website (isleofpalmsjax.com) for any updates to the location of the upcoming meetings.**

Future meeting dates listed below:

-- Future meeting dates for calendar year 2024 will be the *Second* Wednesday of every month at 0630 pm unless a meeting is cancelled or the time of the meeting is changed.