

## MINUTES OF THE BOARD OF SUPERVISORS

### ISLE OF PALMS SPECIAL DISTRICT

April 12, 2017

Board President Ken Wright opened the meeting and called it to order at approximately 1837 hours with a Roll Call of all Board members present [Agenda Item 1]. Other Board members/officers present were Vice President Paul Raudenbush, Secretary Brad Radloff and Member Tim Pacheco. Newly appointed (last meeting) Board member David Touring was not present. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was present, along with Joe Wagner, P.E. from AMEC (made himself available for dredging questions, etc., if any) and only 1 homeowner from the District attended.

#### **Agenda-Specific Public Comments [Agenda Item 2]-**

As a result of a Florida Statute, public comments of agenda items only (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any agenda items, from attending homeowners.

#### **OTHER AGENDA ITEMS**

3. Approve the Minutes of the March 8, 2017 Board meeting.

**MOTION:** To approve the minutes of the March 8, 2017 Board meeting, by TPacheco.

**The motion was seconded by KWright and passed unanimously by all Board members present.**

4. Treasurer's Report. As acting Board Treasurer, PRaudenbush provided details for this agenda item with assistance from KWright on bills to pay. Total account balance, as of March 2017 was reported as \$789,858.42. In addition, there were bills/invoices needing the Board's approval for payment and included: 1) annual mailbox fees of \$188.23 from UPS Store, a reimbursement to TPacheco for publishing notices in Financial News & Daily Record for a total of \$80.00, and the Board Attorney's firm (LLW), for \$1,200.00. As a special note, there is a dual signature requirement that is in place for all checks/bill payments.

**MOTION(S):** To approve the payments to the UPS Store, TPacheco, and LLW, as described above, by KWright.

**Motion was seconded by TPacheco and passed unanimously by all Board members present.**

Copies of the "Isle of Palms Special District, Financial Statements for the Year Ended June 30, 2016" were distributed to Board members.

5. Report, if needed, from IOP Attorney regarding City and DTouring appointment to Board. Replacement of Board member MKwartler, absent a qualifying candidate for his seat during the recent election in 2016. *History:* From discussions during previous Board meetings, it was not entirely clear what the procedure/process was for replacing an outgoing Board member, absent a qualifying candidate or candidates. After some research and discussions with the Office of General Counsel (OGC) -- City of Jacksonville (COJ), WFlowers had determined that the Board could make a simple appointment to the vacant Seat as chosen from interested prospective candidates. Qualifications to be considered for appointment to such a vacant Seat include ownership of a lot in the portion of IOP from which the Seat is assigned (in the case of this appointment, the South IOP). The appointment is to be considered "temporary" until the next regular election cycle. As such, during the March meeting, PRAudenbush had introduced a prospective candidate for consideration by the Board, no other prospects made themselves known during this meeting after a request was made by the Board Chair to do so. The sole candidate for the appointment, at that time, had identified himself as Dave Touring, whom lives in South IOP on Tradewinds Drive. Mr. Touring had suggested that he is a Civil Engineer/Licensed Professional Engineer and has much experience/background in waterfront development, including dredging projects. During the March meeting, the Board approved the appointment of Mr. Touring.

As a report for this April meeting, Board Attorney WFlowers indicated that no further action is necessary since Mr. Touring's appointment last meeting.

6. Report/update by PRAudenbush re: RFP to lending institutions for possible financing of dredging versus accumulating funds to dredge without financing. Apparently, the Board did not receive any responses to the RFP as a result of the public notification. However, PRAudenbush solicited interest from at least three lending institutions/banks willing to provide the requested information. Said banks were identified as Atlantic Coast Bank, Ameris Bank, and Hancock Bank and will have until May 1<sup>st</sup> to submit their packages to the Board for consideration during the May meeting (PRAudenbush indicated that for the three interested banks, none requested extra time to submit). Some discussion ensued among Board members regarding the next steps, timing, agreements (if the Board decides to go the financing route), and various financing scenarios. The discussion also turned to possible frequency of dredging in the years ahead (to which Joe Wagner provided some insight) and other options for disposal of dredging spoils (as brought up by TPacheco). WFlowers suggested that another Special District might allow our District to use their spoil site for a fee.

7. New Business. 1) WFlowers suggested that the Board needed to start considering whether there is going to be a possible assessment increase for the next fiscal year and, if so, prepare for necessary mailings and notifications before the June and July meetings. 2) TPacheco has issues with tree debris causing a navigational hazard in his canal, at a particular point enroute to his property, and wanted to figure out what tools we had to get people to clear their fallen trees or, otherwise, how or to whom that could be reported to compel them to clear it. 3) KWright suggested that he gets calls from various realtors asking about how many payments and how much is left to pay from the original dredging and that he doesn't know what to tell them since he doesn't have anything official.

***Future Meeting Dates -***

Meetings are to be held on Wednesdays at 6:30 PM at the "Pablo Creek Regional Library," 13295 Beach Blvd. Jacksonville 32246; for the dates listed below:

May 10, 2017    June 14, 2017    July 12, 2017    September 13, 2017

October 11, 2017    November 8, 2017

***General Public Comment -***

There were no comments from the public at the end of the meeting.

***Adjournment -***

KWright adjourned the meeting at 1914 hrs.