

‘MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

June 14, 2017

Board President Ken Wright opened the meeting and called it to order at approximately 1830 hours with a Roll Call of all Board members present [Agenda Item 1]. Other Board members/officers present were Vice President Paul Raudenbush, Secretary Brad Radloff, Member Tim Pacheco, and Member David Touring. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was present, along with Joe Wagner, P.E. from AMEC (made himself available for dredging questions, etc., if any) and approximately 16 homeowners from the District attended.

Agenda-Specific Public Comments [Agenda Item 2]-

As a result of a Florida Statute, public comments of agenda items only (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any agenda items; from attending homeowners (however, any who wished to comment later during the meeting did so as discussions proceeded on each agenda item).

OTHER AGENDA ITEMS

3. Approve the Minutes of the May 10, 2017 Board meeting.

MOTION: To approve the minutes of the May 10, 2017 Board meeting, by KWright.

The motion was seconded by TPacheco and passed unanimously by all Board members present.

4. Treasurer’s Report. PRaudenbush provided details for this agenda item with assistance from KWright on bills to pay. Total account balance, as of March 2017 was reported as \$794,844.35. In addition, there were bill(s)/invoice(s) needing the Board’s approval for payment and included: the Board Attorney’s firm (LLW), for \$700.00. As a special note, there is a dual signature requirement that is in place for all checks/bill payments.

MOTION(S): To approve the payment to LLW, as described above, by KWright.

Motion was seconded by TPacheco and passed unanimously by all Board members present.

5. Report by Board Member David Touring and Scott Henley re: City spoil site use and cost. DTouring suggested that progress on obtaining this information was a little slow-going as a result determining the right officials to contact and slow responses from other officials that might be able to help. However, as of the morning of this meeting day, he and Scott Henley were able to get a meeting time set-up with Public Works to discuss the possibility of using the City's spoil sites. Some discussion/explanations ensued between WFlowers and Joe Wagner regarding our options, including the possibility of using spoil sites of other similar entities that might be willing to let our District use their site's for a fee.
6. Information, if any from Joe Wagner of Foster-Wheeler re: Survey bids. Joe Wagner reported that 5 bids were returned from the requests he had sent out, including a bid from his own company AMEC/Foster-Wheeler. He passed out copies of the bids and presented a table summarizing the results. Bids ranged from as low as \$21,650.00 from ARC Surveying (previously surveyed our canals) to as high as \$46,850.00 from Degrove Surveyors. He also generally and briefly discussed what services would be included and not included with these surveys, such as "condition" surveys of docks and bulkheads (only two bids included the additional fees for this service). Boatwright also had surveyed our District's canals before and their quote was \$22,000.00. Joe Wagner continued by discussing the general process of the surveying would be conducted and/or should be conducted, especially as it relates to condition surveys and notifying homeowners about docks and bulkheads that may require repairs prior to dredging. The subject came up at this point about possibly retaining an engineering firm to start doing some of the preparation that is required in even just moving forward toward obtaining hard dredging bids after the surveying is completed. Having an engineer on retainer may also be important in considering the possibility of obtaining financing, if that is what the Board ends up deciding to do.

MOTION(S): Approve WFlowers (LLW) to prepare a Request for Proposal (RFP) document(s) for Engineering services/project management, by PRAudenbush.

Motion was seconded by KWright and passed unanimously by all Board members present.

MOTION(S): To have DTouring interview/question/negotiate ARC Surveying and Boatwright Surveying re: their bids, by KWright.

Motion was seconded by BRadloff and passed unanimously by all Board members present.

7. Report/update by PRAudenbush re: RFP to lending institutions and Florida League of Cities for possible financing of dredging versus accumulating funds to dredge without financing. A summary of the proposals has been posted on the website for review. PRAudenbush provided a brief summary and update regarding the existing bids obtained

from several prospective lenders and suggested that when we get a better idea as to what the estimated cost would be (based upon a new survey of the canals), the District could then decide how we want to proceed either to finance or not, and if so, consider the submitted proposals for engaging a chosen lender.

8. Discussion/consideration of Annual Assessment for next fiscal year - if increased, it must be noticed/published for next board meeting. TPacheco offered his thoughts on increasing the assessment at this time and was not necessarily in favor of increasing it, except to day that he might consider an increase of \$50.00 per year to round off the resultant assessment. DTouring is not sure an increase will necessarily make that much difference in the long run. KWright suggested that there should be a little more cushion to support the dredging and so would be in favor another increase. PRaudenbush provided a technical discussion involving possible volumes of sediment needing to be removed, in terms of dollars, and what the loan pay-back period might be to help decide whether to increase the assessment or not. BRadloff did not provide his thoughts on how he might vote regarding an increase of the assessment.

MOTION(S): To vote, at next meeting on July 12, 2017, on whether to increase the annual assessment or not, by KWright.

Motion was seconded by PRaudenbush and passed unanimously by all Board members present.

9. New Business. KWright provided the Board members with a copy of the proposal from Magers & Associates for auditing services for the upcoming fiscal year.

MOTION(S): To approve retaining Magers & Associates for the District's annual audit for the new fiscal year, by KWright.

Motion was seconded by TPacheco and passed unanimously by all Board members present.

Future Meeting Dates -

Meetings are to be held on Wednesdays at 6:30 PM at the "Pablo Creek Regional Library," 13295 Beach Blvd. Jacksonville 32246; for the dates listed below:

July 12, 2017 September 13, 2017 October 11, 2017 November 8, 2017

General Public Comment -

There were no comments from the public at the end of the meeting.

Adjournment-

KWright adjourned the meeting at 1935 hrs.