

# **'MINUTES OF THE BOARD OF SUPERVISORS**

## **ISLE OF PALMS SPECIAL DISTRICT**

**July 12, 2017**

Board President Ken Wright opened the meeting, calling it to order at approximately 1831 hours with a Roll Call of all Board members present [Agenda Item 1]. Other Board members/officers present were Secretary Brad Radloff and Member Tim Pacheco. Vice President Paul Raudenbush and Member David Touring were on speaker from a remote location. A quorum had been established with Board members present. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was present, along with Joe Wagner, P.E. from AMEC (made himself available for dredging questions, etc., if any) and approximately 24 homeowners from the District attended.

### **Agenda-Specific Public Comments [Agenda Item 2]-**

As a result of a Florida Statute, public comments of agenda items only (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any agenda items; from attending homeowners (however, any who wished to comment later during the meeting did so as discussions proceeded on each agenda item).

### **OTHER AGENDA ITEMS**

3. Approve the Minutes of the June 14, 2017 Board meeting.

**MOTION:** To approve the minutes of the June 14, 2017 Board meeting, by KWright.

**The motion was seconded by TPacheco and passed unanimously by all Board members present and on speaker.**

4. Treasurer's Report. PRaudenbush was not able to obtain an update to account/bank information since the bank website was not available on the day of the meeting. However, the account balance, as reported during the last meeting in June, was \$794,844.35. In addition, there was one bill(s)/invoice(s) needing the Board's approval for payment and included: the Board Attorney's firm (LLW), for \$2,206.92 which was necessary for noticing and publishing the intent of today's Public Hearing. There is still the remaining invoice, from LLW for \$700.00, that was approved at the last Board meeting but has not been paid as of the day of this meeting. As a special note, there is a

dual signature requirement that is in place for all checks/bill payments.

**MOTION(S):** To approve the payment to LLW, as described above, by KWright.

**Motion was seconded by BRadloff and passed unanimously by all Board members present and on speaker.**

5. Report by Board Member David Touring and Scott Henley re: City spoil site use and cost. DTouring suggested that he is not getting much help from the City (Public Works), as far as potential spoil sites go, they don't control any. However, he also suggested that JPA has the Blount Island site (that was used by IOP for the original dredge) and he is in conversation with them (JPA provided an agreement form) and see about getting help from our Councilmember to, hopefully, negotiate on our behalf. Meanwhile, there is still the possibility that Harbor Waterways SD may let the IOSD use theirs for a fee and Scott Henley will be in contact with them also to see where the IOPSD is on that. KWright offered an explanation about why having a spoil site is important for us. DTouring added that he had some discussions with ARC and Boatwright surveying regarding their possible fees and the additional costs for conducting pre-dredging dock/bulkhead facilities condition surveys/documentation.
6. Receive information and review Request of Proposal for Engineering Services/Project Management; discuss, revise and/or vote on issuing RFP. WFlowers suggested that the subject document is a Request for Qualifications (RFQ) and that the Board needs to obtain interested firms to present their qualifications to the board, the Board then decides which firm obtains the necessary qualifications for the District's needs. Once the firm is chosen, then Board will go into a negotiation phase to determine the fees for the necessary services, as prescribed by the District. The RFQ that WFlowers prepared for the Board's use has all the necessary information and instructions for an interested firm to submit their information to the Board. The Board members reviewed the draft RFQ, offered any necessary corrections and/or adjustments, and also provided the date(s)/timeline(s) for the issuance of the RFQ and the return of RFQ's from prospective firms. The issue/release date for the RFQ was determined to be July 19, 2017; deadline for comments on August 2, 2017; qualifications due on September 1, 2017; selection of a firm on September 13, 2017; and notice of award on September 20, 2017. PRAudenbush suggested directly notifying potentially interested firms to make sure we get a reasonable response. DTouring was chosen as the designated contact person for questions/comments and final submittals.

**MOTION(S):** To have LLW publish the RFQ, as adjusted and completed during this meeting, and make proper notice to potentially interested firms, by KWright.

**Motion was seconded by TPacheco and passed unanimously by all Board members present and on speaker.**

7. Update, if any, by PRAudenbush re: RFP to lending institutions for possible financing of dredging versus accumulating sufficient funds to dredge without financing. A summary of the proposals has been posted on the website for review. PRAudenbush suggested that he did not have anything to update on this since the potential lenders are just awaiting the Board's request to receive final proposals from lenders when the Board is ready (if obtaining a loan is the direction the Board decides to go in). For the benefit of attendees at the meeting, KWright also offered a brief discussion of where the Board is relative to obtaining financing or just saving up for the full amount before initiating the dredging effort.
8. Discussion/consideration and Board vote on Annual Assessment for next fiscal year - the potential increase of the annual assessment from \$650.00 per year to \$750.00 per year was published in an appropriate newspaper and individual homeowner's (affected by the increase) noticed via the USPS. Comments were offered to the Board from attending homeowners, prior to the Board vote, as follows:

CJ Henley - For the increase, SIOP

S Myers - For the increase, SIOP

S Henley - For the increase, SIOP

B Authur - For the increase, SIOP

R Rawdah - For the increase, NIOP

C Parksdale - For the increase, SIOP

J Rohraugh - For the increase, SIOP

D Rush - Against the increase, CIOP

Board Vice President PRAudenbush is for the increase since he believes the additional funds will be necessary to get the dredging done properly. Board member DTouring is with PRAudenbush on the increase and suggested that having a surplus may help going forward. Board President KWright suggested that there should be a little more cushion to support the dredging and so would be in favor another increase. Board member TPacheco suggested that in the past he has been on the fence but now thinks the assessment should be increased the full \$100.00 per year so that the dredging can get going as soon as possible. Board Secretary BRadloff, as usual, suggested that he was not in favor of increasing the assessment until the original dredging was paid off, as requested by a majority of NIOP residents.

**MOTION(S):** To increase the annual assessment from \$650.00 per annum to \$750.00, including the adoption of Resolution 17-03 indicating such, by KWright.

**Motion was seconded by PRAudenbush and passed 4 to 1, with BRadloff having the single dissenting vote, by all members present and on speaker.**

9. New Business. TPacheco suggested the Board should invest in a reasonable “Blue Tooth” speaker system that is more professional and something that people can hear, for times like this meeting when Board members can’t be physically present. KWright suggested that we wait until the next meeting when PRAudenbush and DTouring are physically present to discuss how it sounded on their end and on our end for this meeting.

***Future Meeting Dates -***

Meetings are to be held on Wednesdays at 6:30 PM at the “Pablo Creek Regional Library,” 13295 Beach Blvd. Jacksonville 32246; for the dates listed below:

September 13, 2017      October 11, 2017      November 8, 2017

***General Public Comment -***

There were no comments from the public at the end of the meeting.

***Adjournment -***

KWright adjourned the meeting at 1935 hrs.