

MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

June 24, 2014

Board President Jason Sessions opened the meeting and called it to order at approximately 1835 hours. Other Board members/officers present were Treasurer Matt Kwartler, Secretary Brad Radloff, Board member Tim Pacheco, and Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW). Board Vice President Ken Wright could not attend. Approximately 7 homeowners of the District attended. Joe Wagner, P.E. of Taylor Engineering attended to provide an update on issues associated with the District's permit.

Agenda-Specific Public Comment-

As a result of a new Florida Statute, public comments of agenda items only (no general items) are to be taken prior to addressing the Meeting Agenda. Doug Oosting, Island Drive, had a comment that the Agenda still is not posted on the website.

AGENDA ITEMS

First Order of Business - Approve the Minutes of the March 18, 2014 Board meeting

MOTION: To approve the minutes of the May 13, 2014 Board meeting, by MKwartler.

The motion was seconded by TPacheco and passed unanimously by all Board members present.

Secondary Business/Issues -

1. Shearer Property Issues brought up last meeting. Mr. Shearer was present to discuss another sliver of land (former RE #180355-1077) associated with his property that is not waterfront and has been assessed \$350.00 from last year's tax roll. He requested that the District refund his payment on this sliver of land that has since become a part of the larger parcel. WFlowers had already distributed an email to all Board members with details prior to the meeting.

MOTION: To reimburse Mr. Shearer for his payment of \$350.00 for the sliver of land that shouldn't have been assessed, by JSessions.

The motion was seconded by MKwartler and passed unanimously by all Board members present.

Board attorney WFlowers also brought up a secondary issue with three other parcels that have appeared on the property roll that weren't included as part of the original ordinance to dredge the canals. One of the parcels is only a very tiny sliver of land that the District can basically ignore or exclude it from the roll since it was not originally included in the dredging ordinance and is not a viable or waterfront piece of land. The other two RE #'s 180298-0010 and 180018-1403, were derived from splitting a parcel or parcels that were included with the original dredging ordinance, so it is WFlowers opinion that these two new parcels can be included in the assessment roll. However, the owners of those parcels will need to be notified (ideally prior to the July Board meeting, so the assessments for those parcels can be included in this year's budget) and a public hearing held, just for those parcels/owners, to include those parcels on the roll and adjust the budget accordingly.

MOTION: To authorize WFlowers to move forward with the necessary paperwork to notify the owners of said properties and prepare for a Public Hearing during the July meeting, JSessions.

The motion was seconded by MKwartler and passed unanimously by all Board members present.

2. The meeting minutes from the Board meeting on May 13, 2014 were approved as described above. At this time JSessions asked WFlowers about the necessity to have such detailed meeting minutes as opposed to a more abbreviated summary of the meetings, especially since the meetings are recorded and copies of the recordings are kept by the Board Secretary. WFlowers suggested that the more detailed minutes would benefit the Board but more of a summary is legal as long as it adequately reflects what happened at the meeting. This discussion was deferred until WFlowers could look further into the requirements.
3. Update on the ACOE Permit. For this agenda item, Joe Wagner with Taylor Engineering, hired by the Board to handle the engineering aspects necessary to actually get the District dredged at some point, gave an update to the activities occurring to get the dredging permit renewed. He suggested that the District should expect to see the Florida Department of Environmental Protection (FDEP) Exemption Verification within the week. As for the Army Corps of Engineers (ACOE) Permit application, there is a slight "hang-up" with respect to the District not having an official address, short of having one of the Board members use their address, and that the permit will need to be addressed to somewhere. The District decided to get a P.O. Box and that TPacheco would procure that from the USPS store next to the Hobby Lobby. There were no other matters associated with the ACOE permit application other than it has been submitted and its approval timeframe lies with the National Fisheries Service that is about five months out on reviewing applications. So the District will be waiting on that to move forward with obtaining approval for a new permit.

MOTION: To have TPacheco obtain the P.O. Box for the District's use, by JSessions.

The motion was seconded by TPacheco and passed unanimously by all Board members present.

4. Treasury Report by MKwartler. Update on funds received from the COJ and outstanding bills. The District received funds from the COJ twice since the last meeting -- \$792.46 and \$3,826.71. He also reported that the District's current bank balance was \$105,336.75. MKwartler requested that three new invoices/expenses be approved for payment and included: 1) from LLW for \$2,022.50 (for services month of May) and 2) two invoices from Taylor Engineering for \$6,050.00 and \$5,479.76. MKwartler motioned for the approval of said invoices/expenses, as follows:

MOTION: To approve payment to law firm Lewis, Longman & Walker, P.A. for monthly fees in the amount of \$2,022.50 and to Taylor Engineering for pre-approved engineering services rendered, to date, in the amount of \$11,529.26.

The motion was seconded by BRadloff and passed unanimously by all Board members present.

MKwartler also had proposals from Auditing firms to discuss and approve. The Board decided on Mary Majors & Associates for \$3,500.00 as opposed to Roy Miller and Associates. MKwartler will distribute the engagement letter to Board members.

MOTION: To approve Mary Majors & Associates as an audit firm for the District and accept their proposal for fees of \$3,500.00, by MKwartler.

The motion was seconded by BRadloff and passed unanimously by all Board members present.

The next finance item was the Budget Resolution to adopt the amended budget as an attachment. The adjustment regarded the increase in the assessment that was approved subsequent to the

MOTION: To approve the budget resolution as amended to reflect the increased assessment and resulting revenue.

The motion was seconded by MKwartler and passed unanimously by all Board members present.

5. TPacheco brought up the issue about the District obtaining loans to conduct the dredging. A discussion ensued. WFlowers suggested that the ordinance would need to be changed to reflect the ability of the District to do so and that he will look into that for the next meeting and prepare necessary documents.
6. WFlowers also brought up the fact that a new law was enacted requiring Districts like ours to have official websites, by October 2015, with minimum required information on

them. This matter will be discussed at the next meeting.

Future Meeting Dates -

Meetings are to continue to be held in the "Advance Hall" (around back) as usual at the First Baptist Church at 324 N. 5th St., Jacksonville Beach, 32250; for the meetings listed below. All meetings are still to be held at 6:30 PM.

July 22, 2014

August 19, 2014

General Public Comment -

1. There were no public comments.

Adjournment -

JSessions motioned to adjourn the meeting 1910 hrs.